



Social Work Professional Advisory Group

General Meeting Minutes

17 October 1300-1400 HRS EST

Conference Dial in: (866) 803-2146; Passcode: 1511890#

I. Welcome/Attendance

II. (9/19/19) Minutes Review (**Motion 1st LCDR Worrell : 2nd LCDR Baize**)

III. SWPAG Chair

- **SWPAG Term limits:** Term limits are 3 years for the Subgroup Chairs. Please let CDR Caldwell know if you have met your term limits ASAP.
- **Reminder of the SWPAG nominations for Chair and Executive Secretary:** Please submit nomination forms by the deadline, October 31, 2019. Any questions please contact CDR Caldwell or LT Oretade-Branch
- **Self-Care initiative:** Date TBD, Speaker CDR Caldwell “Power of Your Thoughts”
- **Advanced Readiness status:** 5 officers signed up for the Fourth Quarter, advantage helps toward promotion benchmarks.
- **SOP status:** Submitted to HSPAC, remarks forthcoming.
- **Deployment and Clinical Competency tasking:** CDR Caldwell met with the training, education, and subgroup and readiness chairs on 10/16/2019 to discuss putting together a separate document that will include trainings for each deployment competency.
- **SWPAG Yearly Accomplishments:** Please send to CDR Caldwell and LT Oretade-Branch as soon as possible

IV. SubGroup Reports

V. General Membership Discussion/Questions

NOTE: Please email your attendance to Executive Secretary Oretade-Branch at doretade@bop.gov

ATTENDANCE

Social Work Professional Advisory Subgroup Roster

CDR Deloris Caldwell	LT Dierdra Oretade-Branch	CAPT Julie Niven	CDR Kymberly Spady-Grove
LCDR Monique Worrell	CDR Kimberley Jones	CDR Tricia Booker	LCDR Kimberly Calvery
CAPT William Bolduc	LCDR Mark Durham	CDR Nancy Mautone-Smith	LCDR Tyson Baize
LT Candice Karber	CAPT Carlos Castillo	CDR Marlene Nicholson	CDR Melanie Pedersen
CAPT Elise Young	LCDR Israel Garcia	LT Heather Light	LCDR Marriah Lombardo
CDR Teresa Baptiste			

OPERATIONS

<p>Communications <i>Chair:</i> CAPT Julie Niven <i>Co-Chair:</i> LCDR Lorener Brayboy</p>	<ul style="list-style-type: none"> • Call for articles for the upcoming SWPAG Winter Issue Newsletter. Theme: End of Year Wrap-up & Accomplishments. Looking for inserts for the “Shout-Out Page” of the Newsletter, Submission Deadline is December 9th and release date is December 16th Release date
<p>Awards <i>Chair:</i> CDR Kymberly Spady-Grove <i>Co-Chair:</i> CDR Preston Shumaker</p>	<ul style="list-style-type: none"> • 4 new members joined the Subgroup with an upcoming meeting • Please provide your list individuals for Letters of Appreciation or Certificate of Appreciation. ASAP • December 15th all LOA will be sent out
<p>Stakeholder & Community Engagement <i>Chair:</i> LT Jamillah Bynum <i>Co-Chair:</i> CDR Sonsy Fermin</p>	<ul style="list-style-type: none"> • Nothing to report.


OFFICER SUPPORT

<p>Training, Education, and Mentorship <i>Chair:</i> LCDR Monique Richards <i>Co-Chairs:</i> LCDR Monique Worrell CDR Kimberley Jones</p>	<ul style="list-style-type: none"> • All training and education activities have been concluded. A list of names will be provided for letters of appreciations. • CDR Jones will be sharing information regarding mentorship with HSPAC Subgroup and will wait to announcement any new webinars. • New initiatives underway for 2020, supporting members and reducing duplicate efforts for the mentoring
<p>Readiness <i>Chair:</i> CDR Tricia Booker <i>Co-Chair:</i> CDR Kari Harris</p>	<ul style="list-style-type: none"> • Advance Readiness Status: 5 people selected during the Fourth Quarter and 4 selections made last time (total 9 social workers) • Currently working on deployment competenceies
<p>Data and Evaluation <i>Chair:</i></p>	<ul style="list-style-type: none"> • As of today, we have 51 responses to the deployment clinical skills survey. Would like at least 50 respondents so CDR



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<p>CDR Allah-Fard Sharrieff <i>Co-Chair:</i> CDR Alysa Jackson LCDR Kimberly Calvery (FILLING IN)</p>	<p>Damon Smith with RedDOG was contacted for ideas to generate more responses (emailing deployment team leads to push survey link or CDR Smith emailing the link out).</p> <ul style="list-style-type: none"> • A cursory review of the data revealed some highly trained, certified individuals. Of note was that several respondents felt they experienced trauma during a mission and either did not get an appt with a provider within a reasonable amount of time or at all or they didn't know how to access services. • There are three unlicensed social workers, two on medical waiver, one person that can effectively sign (American Sign Language) and one fluent reading and writing in Spanish. • Work will continue to thinking of ways to get more responses including readvertising within the various PACS/PAGS via email and Facebook.
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MANAGEMENT

<p>Policy <i>Chair:</i> CAPT William Bolduc <i>Co-Chair:</i> CAPT Karen Hearod</p> <p align="center">  Appointment Standards </p> <p><i>Team Lead:</i> LCDR Mark Durham CDR Tina Bryant</p>	<ul style="list-style-type: none"> • Officers seekikng out mental health services due to the appointment standards, CDR Bourneman met with CoreCare Manager will be sending out a FAQ document to seek mental health as needed, no timeline for the release at this time but is being reviewed • Clinical Hours: RedDog is in nogotiations with some agencies to work at opportunities to gain clinical hours. So we are standing down until we gain more guidance regarding the opportunity. • Social Work Internship: No CoStep program currently, but supervisors can do MOU with area of Social Work Schools to provide opportunities for MSW Students to do internships in some of the PHS settings. • Thanks to CAPT Niven for assistance with the revised SOP as well as all the Subgroup Chairs for their submissions
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<p>Administrative Management <i>Chair:</i> CDR Dan Stanley <i>Co-Chair:</i> CDR Cole Weeks</p> <p> Membership <i>Team Lead:</i> CDR LaMar Henderson (Present)</p> <p> Treasurer/Coin Sales <i>Team Leads:</i> CDR Sheila Houghton-Antonucci CDR Nancy Mautone-Smith CDR Teresa Baptiste</p>	<ul style="list-style-type: none"> • 184 Social Workers on the Roster, Column will be added for response teams • Expect Oct 29th for the next SWPAG Roster solicited update • No new Social Worker CAD at this time • Coins can still be purchased with the order form via SWPAG Website; 4 coins were purchased last month • Waiting on COA Treasurer account balance from HSPAC
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AdHOC SUBGROUP

<p>Recruitment and Retention <i>Chair:</i> LCDR Robert VanMeir <i>Co-Chair:</i> LCDR Tanya Barragan</p>	<ul style="list-style-type: none"> • Continuing to work on the marketing materials to be used to distribute to CAD and/or presentations. • IHSC & DoD Virtual Job Fair TBA
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Meeting Adjourned at 1:41 PM EST: 1st Motion LCDR Lombardo / 2nd Motion CDR Booker